



**AL JAHAN INTERNATIONAL** RL-1331

الجهان انترناشيونال

رقم الترخيص ارال-١٣٣١



**CONNECTING TALENT TO TRANSFORM FUTURES**

# "ABOUT COMPANY"

## **ELEVATING WORKFORCE EXCELLENCE IN THE GCC MARKET**

Welcome to AL JAHAN INTERNATIONAL, your trusted partner in human resource excellence. As a reputable HR consultancy and service provider, we specialize in sourcing and deploying highly skilled manpower to distinguished clients in the dynamic GCC Market.

At AL JAHAN INTERNATIONAL, we understand that success in today's competitive business landscape is closely tied to having the right talent. With a commitment to excellence and a deep understanding of the unique demands of the Gulf Cooperation Council (GCC) region, we pride ourselves on being at the forefront of connecting top-tier talent with leading organizations.

Our core mission revolves around providing tailored and efficient HR solutions, ensuring that businesses not only meet their immediate staffing needs but also cultivate long-term success through exceptional workforce management. We bring together a team of dedicated professionals who leverage their industry expertise to navigate the intricate landscape of talent acquisition, matching the right skills with the right opportunities.





## **KEY FEATURES OF AL JAHAN INTERNATIONAL**

### **EXPERTISE:**

With a wealth of experience in the HR consultancy domain, we boast an expert team that excels in understanding the unique requirements of clients across various industries in the GCC Market.

### **CUSTOM SOLUTIONS:**

We believe in offering personalized solutions to our clients, recognizing that each organization has distinct needs. Our services are designed to align seamlessly with your business objectives, fostering growth and sustainability.

### **HIGHLY SKILLED MANPOWER:**

AL JAHAN INTERNATIONAL takes pride in its ability to source and deploy highly skilled manpower. Whether your organization needs professionals in IT, finance, engineering, or other specialized fields, we have the expertise to meet your requirements.

### **CLIENT-CENTRIC APPROACH:**

Our commitment to client satisfaction is unwavering. We prioritize open communication, transparency, and a client-centric approach to ensure that our services not only meet but exceed your expectations.

### **STRATEGIC PARTNERSHIPS:**

We believe in building lasting partnerships, both with our clients and the talented professionals we place. Our goal is to contribute to the success of businesses by fostering mutually beneficial relationships.

**“ We have been successfully serving our esteemed clients for over 9 years. ”**



# FROM THE DESK OF MANAGING DIRECTOR



“We proudly present AL JAHAN INTERNATIONAL as a leading recruitment agency specializing in outsourcing human resources across Asian countries. With a proven track record of reliability, we invite you to appoint us as your Employment Agent in Bangladesh.

As a prominent overseas employment company, we excel in providing professional, skilled, semiskilled, and unskilled workforces for projects in the Middle East. Our commitment to cost-effective recruitment, timely service, and workers' reliability has earned us recognition as one of the finest enrollment companies in the Asian Sub-Continent. We believe in supplying the right candidates at the right time and place for long-term and fruitful cooperation.

AL JAHAN INTERNATIONAL is dedicated to serving thousands of workers from various nationalities seeking employment in GCC Countries. Our flexibility, efficiency, and reliability make us the preferred choice for clients seeking customized recruitment solutions.”

Thank you for considering us.  
Yours truly,  
**MD BAKI BILLAH**



# MANAGEMENT TEAM



**ABM Fakhru Islam**  
Chief Operating Officer

We identify new business and technology trends using our industry knowledge, service-offering expertise, and technology capabilities to develop innovative recruitment solutions to help our clients in managing their human talent pool.

It is our mission to support our clients through their current and future business manpower needs. Our activities aimed at finding a balance in the labor market, serving to give our clients great significance on supporting their business and development via the growth of Occupation & labor or a professional reasonable advice for improvement in the quality of their Human Resources technique.

We excel in providing skilled and unskilled labor for projects in the Middle East, known for our cost-effective and reliable recruitment services. With a proven track record, we ensure the right candidates are placed in the right positions, fostering successful and long-term partnerships. Our commitment to excellence in recruitment is unwavering.

Thank you for considering AL JAHAN INTERNATIONAL. We look forward to collaborating with you.



**Johir Uddin**  
Assistant General Manager



**Hamad Ali Alshammari**  
Partner - Saudi Arabia

Our agency is highly regarded for providing skilled and unskilled labor for Middle Eastern projects, celebrated for our cost-effective and reliable recruitment services.

With a proven track record, we excel at placing the right candidates in the right roles, ensuring successful and enduring partnerships. Our unwavering commitment to excellence and reliability in recruitment is our hallmark.

Thank you for considering AL JAHAN INTERNATIONAL. We look forward to a successful collaboration.

# "WHY CHOOSE US?"

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## "Why Choose AL JAHAN INTERNATIONAL?"

At AL JAHAN INTERNATIONAL, we understand that choosing a reliable HR consultancy is a strategic decision that impacts your organization's success. Here's why we stand out:

### **Tailored Solutions:**

Our commitment goes beyond standard HR services. We provide tailor-made solutions designed to meet the unique needs of your organization in the dynamic GCC Market.

### **Efficiency and Expertise**

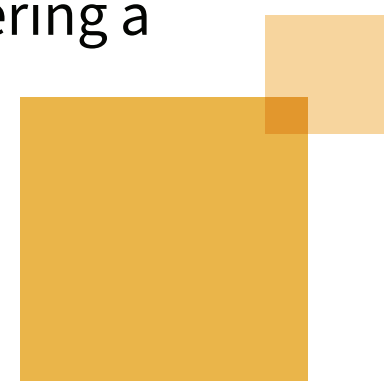
Benefit from our streamlined talent sourcing and deployment processes, driven by specialized expertise in navigating the complexities of the regional workforce landscape.

### **Industry Insight:**

Stay ahead of the curve with our team's industry insight, ensuring your organization is well-informed and equipped to make strategic decisions in workforce management.

### **Client-Centric Approach:**

Experience a personalized, client-centric approach that prioritizes open communication, transparency, and responsiveness, fostering a strong and collaborative partnership.

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### **Flexibility and Adaptability**

Our flexible solutions adapt to your evolving business needs, providing agility in responding to changes and challenges within the competitive business environment.

### **Strategic Partnerships:**

Forge lasting relationships with AL JAHAN INTERNATIONAL. We view our collaborations as more than transactions, striving to contribute to your organization's long-term growth and success.

### **Comprehensive HR Services:**

From talent identification to deployment and ongoing support, our comprehensive range of services covers the entire HR spectrum, allowing you to focus on your core business while we manage your workforce needs.

### **Client-Centric Approach:**

Choose a partner committed to excellence in every facet of HR consultancy. Our dedication to your success is unwavering, and we consistently deliver services that enhance the performance and potential of your workforce.

“ Make the strategic choice for your organization. Choose **AL JAHAN INTERNATIONAL** for a partnership that propels your success in the competitive landscape of the GCC Market.”



# “OUR CREATIVE TEAM”

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At **AL JAHAN INTERNATIONAL**, creativity is at the heart of everything we do. Our innovative team is driven by passion and expertise, working collaboratively to bring unique ideas to life. From concept to execution, we pride ourselves on delivering creative solutions that make an impact. Get to know the faces behind our creative endeavors, where imagination meets excellence."







# “OVERVIEW”

Factors that assure high performance and provide confidence to our global clients on the reliability of our service



## OUR VISION

To be globally known for an impactful, efficient and innovative human resources consulting partner



## OUR MISSION

To provide unmatched recruitment solutions that help our clients become more productive and profitable



## OUR VALUES



### EXPERTISE

In depth knowledge of various sectors and ability to fulfill the unique demands of our clients



### AGILE

Being quick and responsive is ingrained in our culture. we understand your needs and get cracking.



### TRANSPARENT

We focus and deliver realistic advice. We're straight-up and honest



### PARTNERSHIP

Our business is about understanding the needs of our clients and candidates. We provide proactive, strategic thinking to clients.

# “ **QUALITY POLICY** ”

At AL JAHAN INTERNATIONAL, we are dedicated to delivering unparalleled quality in all aspects of our operations. Our commitment to excellence is embedded in our culture, and we strive to consistently meet and exceed the expectations of our clients, stakeholders, and regulatory standards.

## **Key Principles:**

- ★ **Client Satisfaction:** We prioritize understanding and fulfilling our clients' needs, ensuring their satisfaction through the delivery of high-quality services and solutions.
- ★ **Continuous Improvement:** We foster a culture of continuous improvement, encouraging innovation, and embracing emerging best practices to enhance the effectiveness and efficiency of our processes.
- ★ **Compliance:** We adhere strictly to legal and regulatory requirements, as well as industry standards, to ensure that our services meet the highest standards of quality and integrity.
- ★ **Employee Engagement:** Our team is our greatest asset. We invest in the professional development of our employees, empowering them with the knowledge and skills needed to uphold our commitment to quality.
- ★ **Transparency:** Open and honest communication is fundamental to our approach. We communicate transparently with our clients, employees, and stakeholders, building trust through clarity and integrity.
- ★ **Environmental Responsibility:** We are committed to minimizing our environmental impact by implementing sustainable practices and promoting eco-friendly initiatives in our operations.





## Our Quality Objectives:

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- ★ Achieve and maintain client satisfaction ratings of 95% or above through regular feedback and improvement initiatives.
- ★ Implement at least two process improvements per quarter to enhance operational efficiency.
- ★ Conduct regular training sessions for employees to ensure up-to-date knowledge and skill enhancement.
- ★ Achieve and maintain compliance with all relevant industry standards and regulations.
- ★ Reduce our carbon footprint by implementing environmentally friendly practices and initiatives.

## Responsibility:

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The responsibility for implementing and maintaining our Quality Policy rests with each member of the AL JAHAN INTERNATIONAL team. The commitment to quality is the duty of every employee, and we shall continually monitor and improve our quality management system to ensure its effectiveness

**By upholding these principles and objectives, AL JAHAN INTERNATIONAL is dedicated to providing world-class quality services and contributing to the success and satisfaction of our clients and stakeholders.**



# “GLOBAL NETWORK”

BAHRAIN, KUWAIT, OMAN, QATAR  
SAUDI ARABIA, UNITED ARAB EMIRATES





# “OUR CLIENTS & PARTNERS”



To our clients and partners, thank you for choosing **AL JAHAN INTERNATIONAL** as your trusted workforce solutions provider. Your confidence inspires us to deliver excellence, and we are excited about the continued success we will achieve in our shared endeavors.

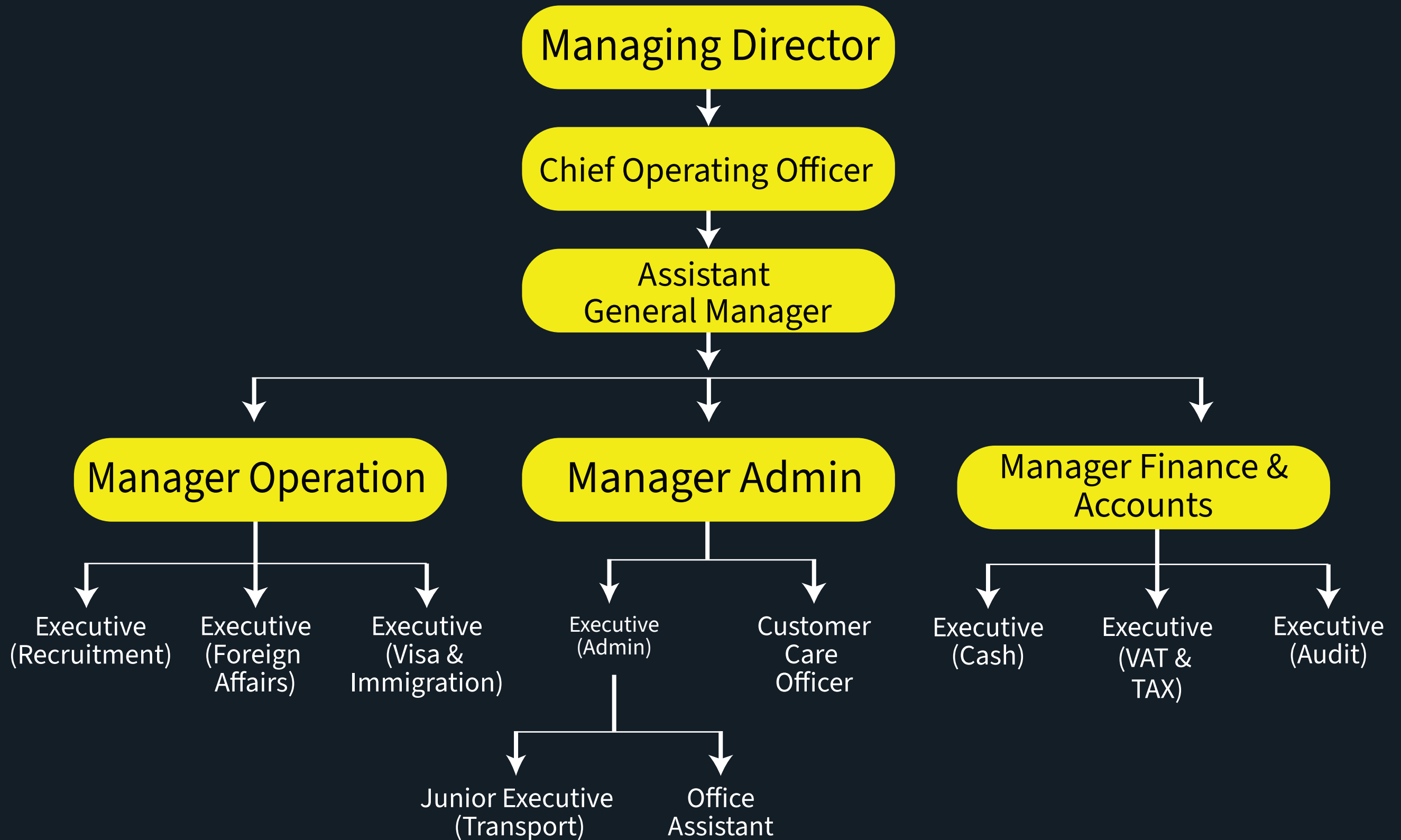




# **TEAM** AL JAHAN INTERNATIONAL



# ORGANIZATION STRUCTURE





# INFRASTRUCTURE

We are a powerhouse with robust infra and skilled personnel

A robust infrastructure with cutting edge technologies and practices is instrumental in delivering services that is closest to perfection and excellence.



We also put high premium on our highly skilled workforce who have always successfully extracted the best talents from the market and have served many client in the overseas market over the years.



We have lavish and spacious offices with all the latest technologies, robust infrastructure and ultra-modern amenities that help in smooth and efficient functioning of our day to day activities.



Our team members comprise of highly experienced executives who have good expertise and experience in the field of talent spotting and recruiting skilled candidates.



FOREIGN AFFAIRS EXECUTIVE



COMPUTER OPERATOR



VISA & DOCUMENTATION

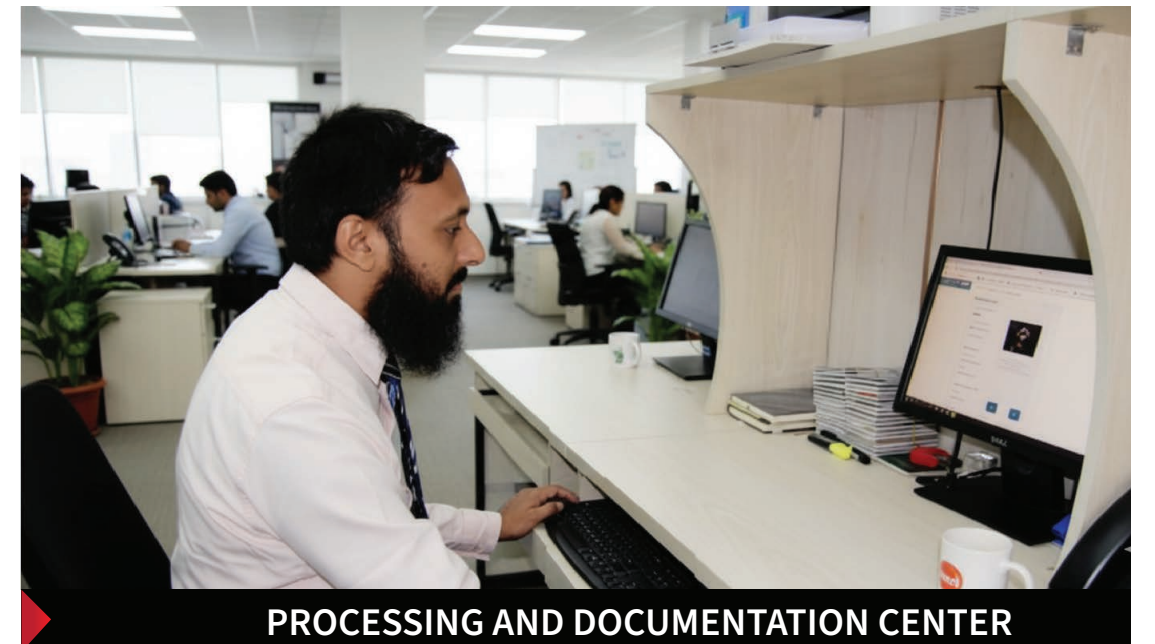




DELEGATE'S ROOM



CLIENT'S SEPARATE INTERVIEW ROOM



PROCESSING AND DOCUMENTATION CENTER

# RECRUITING THE BEST WITH BEST IN CLASS PRACTICES

**AL JAHAN INTERNATIONAL** believes in adopting the best practices in the market that help in offering pioneering ideas & innovative HR solutions to its overseas clientele apart from delivering value and benefits in an effective and efficient way.



Our team of competent personnel scans the entire length and breadth of the country to get the perfect talent with the requisite skill sets as per the recruitment standards of our clients abroad.



The global economy and the market dynamics are evolving at a rapid pace and hence there is a constant shift in demands and wants of various companies across industry segments. We anticipate these changes beforehand and craft customized and personalized solutions depending on every company's unique requirements.



We provide human resource solutions for all the levels right from Unskilled, Semi-skilled, Skilled technicians, Office staff, Engineers & others.



**AL JAHAN INTERNATIONAL** provides comprehensive recruitment solutions in most of the sectors comprising of Civil, Oil & Gas, MEP, Maintenance, Retail, Hospitality, Manufacturing, etc. We have been catering to these sectors successfully over 7 years.





# CIVIL



SHUTTERING CARPENTER



STEEL-FIXER



MASON



FURNITURE CARPENTER



SCAFFOLDER



GYPSUM CARPENTER



# MEP



ELECTRICAL



HVAC



PLUMBING



DUCTING



# OIL & GAS



WELDING



PIPE FITTER



DIESEL MECHANIC



RIGGER



# HOSPITALITY



CHEF



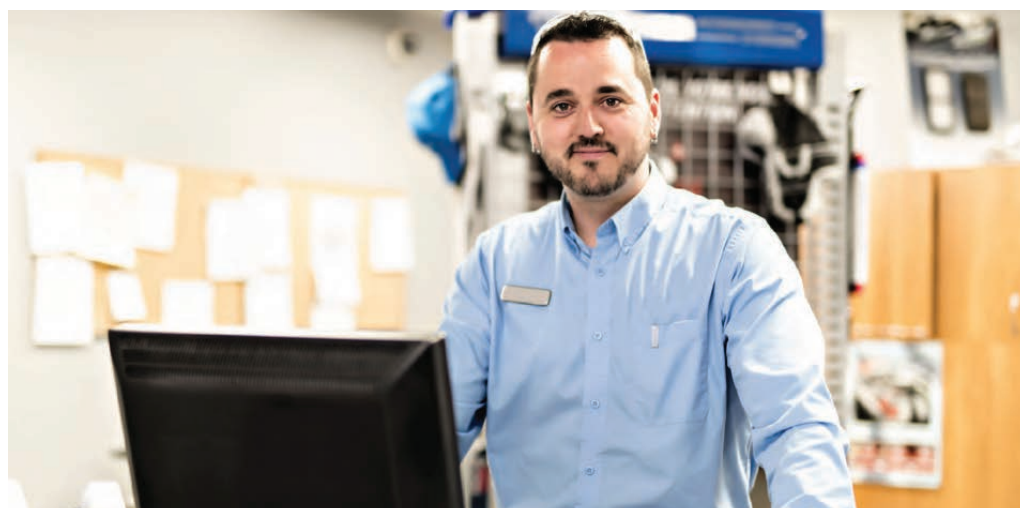
WAITER



CREW MEMBER



CLEANER



ASM



DELIVERY BOY



# TALENT SOURCING

## DEEP-DOWN RESEARCH SYSTEMS TO ACHIEVE IDEAL SOURCING GOALS

Well- organized sourcing was a common challenge in this domain. However, we have foreseen these limitations and acquired the eccentric way of getting deeper into this area with our absolute research module.



Wide Sourcing Network

With presence across various parts of the sourcing countries, we possess wide sourcing networks. This practice of acumen has led to formulate pioneering sourcing strategies.



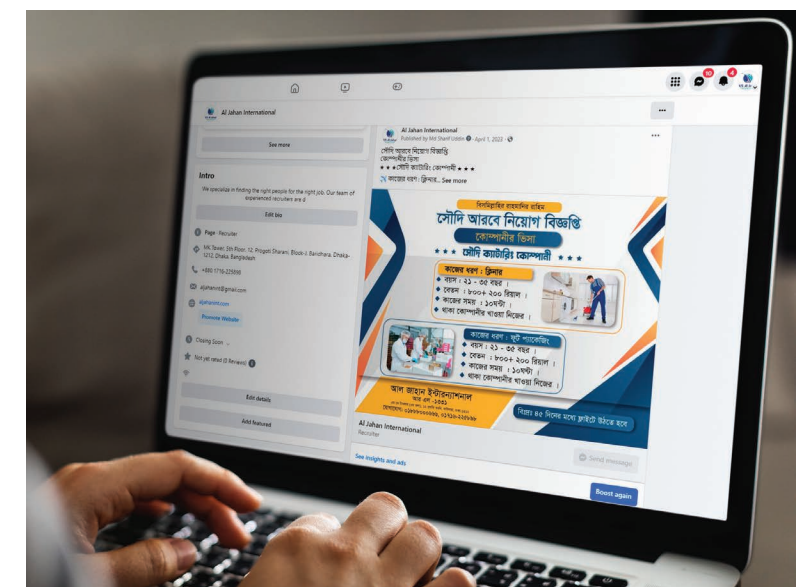
Apt Database

Our research division commenced their search throughout remote/rural areas gathering all the data of personnel, trade and their talent.



Up-to-Date records

We have up-to-date records of different categories of income, trade, talents and condition. This led to devising of essential tool of sourcing, making it easy to acquire a perfect personnel for clients requirement.



ADVERTISING OFFLINE / ONLINE



# TALENT SOURCING

DEEP-DOWN RESEARCH SYSTEMS TO ACHIEVE IDEAL SOURCING GOALS



Latest Data Management with records through Information Technology platforms & softwares



Wide Sourcing Networks



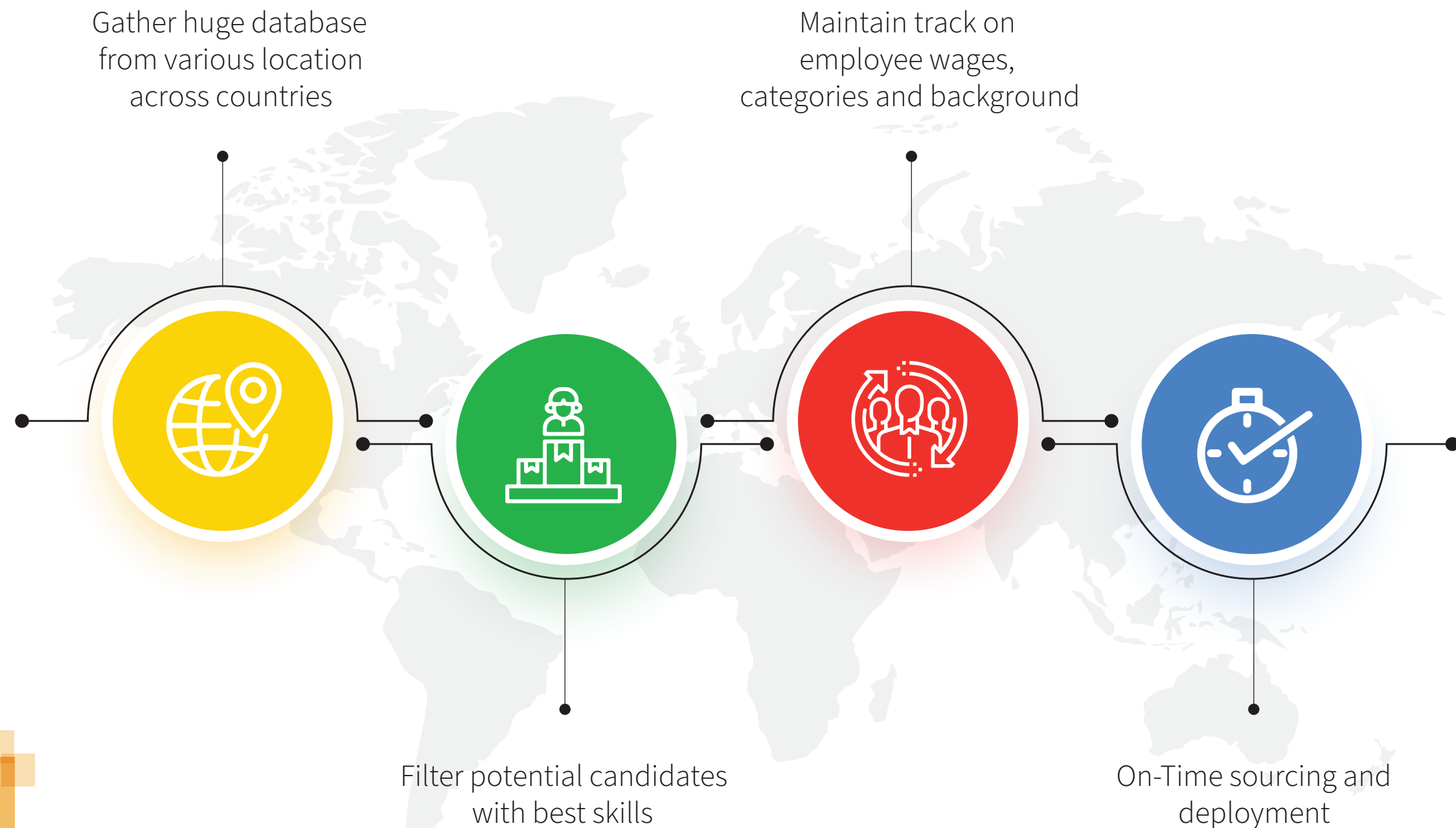
Strong Database



# SOURCING PRACTICE

## OUR PRECISE AND THOROUGH FORMULA FOR RESULT ORIENTED TALENT SOURCING

The proven method enables us to get right candidates that create a perfect fit to all the diverse needs of our clients. This system helps us achieve the following:





# SOURCING PRACTICE

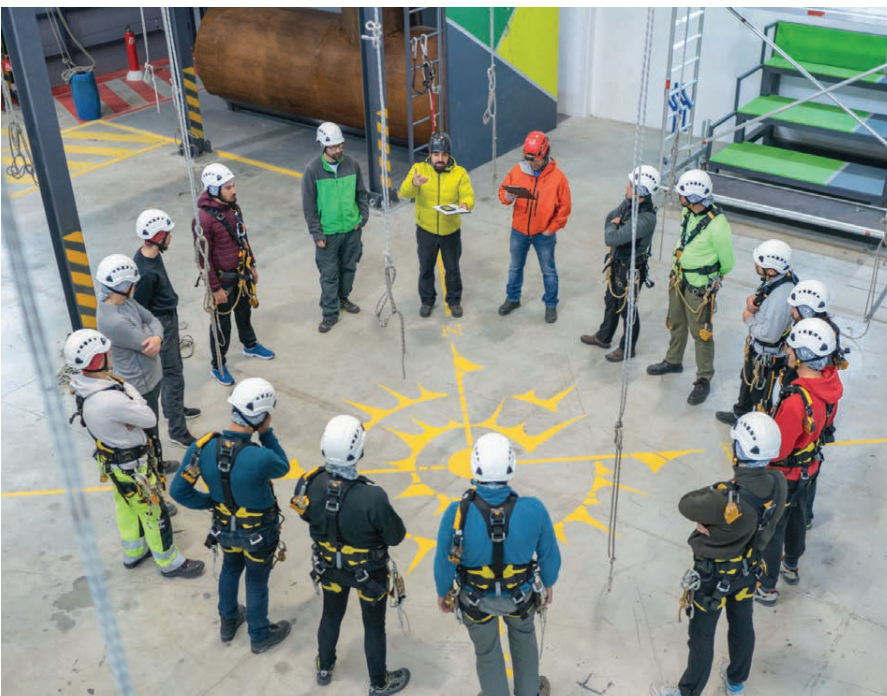
OUR PRECISE AND THOROUGH FORMULA FOR RESULT ORIENTED TALENT SOURCING



REGISTRATION



TESTING



Skill-upgradation in Skill Center with Modern Tools, Equipments and Techniques



# THE AL JAHAN INTERNATIONAL EDGE

OUR TRAILBLAZING SERVICES THAT HAVE REDEFINED RECRUITMENT PRACTICES.

**AL JAHAN INTERNATIONAL** has been creating value & Opportunities of the clients along with forging formidable strategic partnership with them for creating mutually benefiting avenues of success & productivity. The way we have our understanding and our finger on the pulse of the manpower industry is unparalleled.



## QUALITY CONTROLLED OPERATIONS

The operational framework has been devised in such a way that it ensures smooth processing of work without encountering any hurdles. We take care of all the procedures from candidate deployment to salaries, iqama & other facilities.



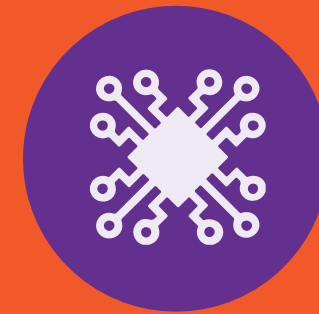
## QUICK RESOLUTION THROUGH DEDICATED MANAGERS

We have a proven track record of resolving issues consistently within 24-48 hours on its receipt. Every executive has been assigned a specific task for the specific complaints that helps in delivering results promptly in a hassle free way.



## PERIODIC REVIEWS AND CHECKS

Our executive undertakes periodic reviews by which helps us to understand their problems better & helps us to address them properly at an individual level which translates into mutual understanding & satisfaction for everybody.



## ADAPTING LATEST TECHNOLOGY

Al Jahan International has always been a leader in progress and innovation. When it comes to technology, we stay ahead of the curve. Driven by vision and excellence, we shape the future with confidence.



# TIMELY DELIVERY

ONTIME, EVERY TIME WITH CUSTOMER SATISFACTION



**Al Jahan International** has always excelled in delivering top-notch services within the committed time, much to the delight of our customers.



Our timely deployment of human resources has helped us in acquiring many distinguished client in the Middle East who vouch for our quality.



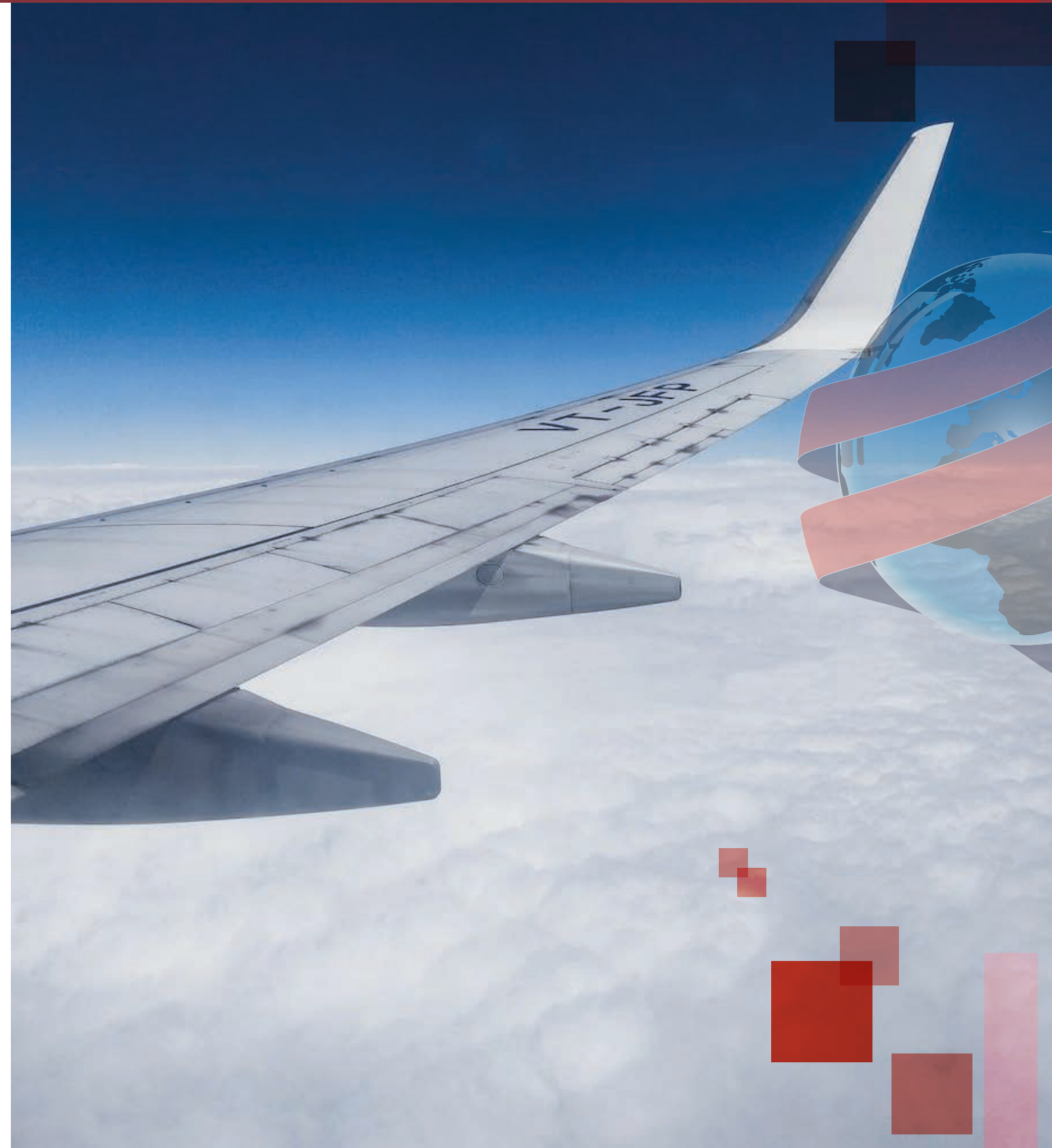
We have been serving various international clients for over 7 years and have always met their recruitment standards and fulfilled their expectations.



We provide assistance in clearing the time consuming regulatory approvals quickly without hassles, so that the shortlisted Human Resources can be deployed as per the client's requirement.



Our process from sourcing the talent to the overseas deployment of the selected candidates is so streamlined and efficient that we have always delivered the selected human resource much before the committed time.



# RECRUITMENT PROCESS

01



## Client Approach

Client approaches Al Jahan International for their requirements



02



## Kick-Off Meeting

Team of Al Jahan International discusses about execution plans, sourcing, etc.



03



## Releasing News-ad

We release Classified Ads for jobs in newspaper and job portal sites.



04



## Sourcing from Existing Data-Bank

Our team looks through our existing pool of candidates from database.



05



## Screening of Selected Applicants

Screen the CV's and shortlist the candidates for interview process.



06



## Interview Procedure

A multi-stage interview is taken by Al Jahan international Team and the client.



07



## Practical Trade Test

Carrying out Trade test in real work environment to check & upgrade skills.



08



## Initial Orientation, Rules & Regulations

Selected employees are informed about workspace, equipment, pay, benefits, rules & laws of country, etc



09



## Medical Check-Up

Medical Check-up of candidates is done to ensure they are fit.



10



## Visa-Stamp Processing

Documentation and Obtaining Visa and Work Permit for jobs in the GCC



11



## Departure of Candidates

The candidate leaves for the job in GCC after all the processes



12



## After-Deployment Services

We take care of any grievance redressal and other issues.





## **GET IN TOUCH**

### **Head Office**

MK TOWER, 5<sup>TH</sup> FLOOR  
12 PROGOTI SHORONI  
BLOCK-J, BARIDHARA  
DHAKA-1212, BANGLADESH

### **Contact Details**

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